



# APUS Bursary Application Form

## Instructions

University of Toronto bursaries are intended to assist students with unmet need with respect to their educational expenses. Each session, the Association of Part-Time Undergraduate Students (APUS) grants a limited number of bursaries to PT undergraduate students on a tri-campus basis.

It is expected that prior to applying for this bursary, students will have explored all sources of funding such as family support, savings summer and study period income, OSAP or other government assistance programs, daycare subsidies as appropriate. University of Toronto grants are not intended to fund non-educational expenses or to repay your debts. It is essential that you complete all four pages of this application. Insufficient information and/or documentation will affect the consideration of your application for the bursary.

## IMPORTANT:

\* Applicants must have completed the majority of their credits on a part-time basis. It is important that credits are accurately reported on this application form.

\*\* The Family Information section (page 2) is to be completed by students who have not been out of secondary school for more than 4 years and by all married students.

## PLEASE COMPLETE IN FULL

### Personal Information

Last Name	<input type="text"/>	First Name	<input type="text"/>				
Street Name & Number	<input type="text"/>	Apt/Unit Number	<input type="text"/>				
City	<input type="text"/>	Province	<input type="text"/>	Country	<input type="text"/>	Postal Code	<input type="text"/>
Phone	<input type="text"/>	E-mail	<input type="text"/>				
Marital Status	<input type="radio"/> Single	<input type="radio"/> Married	<input type="radio"/> Common Law				
Number of dependent children living with you	<input type="text"/>	Ages of dependent children living with you	<input type="text"/>				

### Academic Information

Student Number	<input type="text"/>	Year of Study	<input type="text"/>	<input type="radio"/> Degree Student	<input type="radio"/> Special Student
Program of Study	<input type="text"/>				
Faculty of Registration	<input type="text"/>	College of Registration	<input type="text"/>		
Total Number of Completed Credits	<input type="text"/>	Number of Credits Completed on a PT basis (2.5 per term or less)*	<input type="text"/>		
Indicate which term you are enrolled in	<input type="radio"/> 1st term	<input type="radio"/> 2nd term	<input type="radio"/> Both		

**Government Assistance** (OSAP, Canada Student Loan, or other government assistance)

Have you applied for assistance for the current academic year?  Yes  No

Have you appealed your OSAP/ government award?  Yes  No

**Family Information\*\***

**Gross annual income**

\_\_\_\_\_

\_\_\_\_\_

Number of Dependents in family \_\_\_\_\_ Number attending University/College \_\_\_\_\_

If there are special circumstances that limit the support provided by your family, please provide details in your "Personal Statement".

**Motor Vehicle**

Do you own or lease a motor vehicle?  Yes  No

If yes, please indicate model and year and explain its necessity in your "Personal Statement". \_\_\_\_\_

**Employment / Other Income**

**Summer**

Gross Summer Earnings \_\_\_\_\_

If you were not employed, or were unable to save a reasonable portion of your earnings, please provide details in your "Personal Statement".

School Year	Amount	Source	
		U of T	Other
Scholarship, Fellowship, etc	_____	<input type="checkbox"/>	<input type="checkbox"/>
Grant, Bursary	_____	<input type="checkbox"/>	<input type="checkbox"/>
Teaching / Research Assistantship	_____	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total</b>	_____		

Are you working part-time during the current academic year?  Yes  No

If not, have you investigated the possibility of part-time employment with the Work-Study Program?  Yes  No

If no, please explain in your "Personal Statement".

**Budget Outline**

Please provide the following budget for the eight month period from **September to April** of the current academic year:

Married students should indicate their total family income (after tax and other compulsory deductions) and total family expenses.

Estimated Expenses	
Expense Type	Amount \$
Tuition	
Books	
University Residence	
Rent _____ Per Month	
Utilities _____ Per Month	
Groceries _____ Per Month	
Transportation	
Toiletries / personal care	
Childcare	
Telephone / internet	
Other (specify) _____	
Other (specify) _____	
<b>Total Expenses</b>	

Financial Resources/Income	
Income Source	Amount \$
Bank Balance at the beginning of the academic year prior to paying tuition and residence fees	
Net Income from part-time work / Work-Study	
Spouse's Income (net)	
OSAP or other government student aid	
Child tax credit / GST rebate / orphan's benefits	
Parental support / RESP/ support payments	
Grants / Scholarships / Fellowships / TA / RA	
Assets which can be liquidated	
Other income not declared above (specify) _____	
<b>Total Income</b>	

Based on the information provided above your calculated financial need is:

_____	-	_____	=	_____
<b>Total Income</b>		<b>Total Expenses</b>		<b>Total Need</b>

If Total Income > Total Expenses, Total Need = 0

## Personal Statement

Provide details to questions from page two of your application in the space provided here. You may also attach a letter.

Students who rely on funding programs such as OSAP, UTAPS or other sources of financial aid must budget realistically in order to meet their educational costs. A financial plan provides an opportunity to evaluate progress and make sound decisions. Please explain how you planned to finance your studies at the beginning of this school year, what happened to change or affect your budget and why you now require assistance.

Students who have unusual or high expenses should explain in detail why these expenses are necessary and how they planned to cover the costs. Please provide documentation to confirm these expenses.

## Declaration

I am requesting University grant assistance in the amount of \_\_\_\_\_

**I hereby certify that the information provided on this application is, to the best of my knowledge, true and complete, and I authorize the release of the information contained herein to the appropriate Grant Selection Committee.**

The University of Toronto respects your privacy. The information on this form is collected pursuant to section 2(14) of the University of Toronto Act, 1971. It is collected for the purpose of administering admission, registration, academic programs, university-related student activities, activities of student societies, financial assistance and awards, graduation and university advancement, and for the purpose of statistical reporting to government agencies. At all times it will be protected in accordance with the Freedom of Information and Protection of Privacy Act. If you have questions, please refer to [www.utoronto.ca/privacy](http://www.utoronto.ca/privacy) or contact the University's Freedom of Information and Protection of Privacy Office at 416 946-5835, Room 201, McMurrich Bldg., 12 Queen's Park Crescent, Toronto, ON, M5S 1A1

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date (dd/mm/yyyy)

**Retain a copy of this application for your records.**

### *Enrolment Services Use Only*

Approved  Yes  No

Amount

Comments:

\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date (dd/mm/yyyy)