



BOARD OF DIRECTORS' MEETING PACKAGE
Association of Part-time Undergraduate Students of the University of Toronto
(APUS)

February 10, 2017 – 2:00 PM
Meeting #5
APUS North Borden Office

February 5, 2017

Board of Directors' Meeting #5

Dear Directors of the Board,

The following package includes all the relevant documents in anticipation of the next APUS Board of Directors' Meeting to be held on **February 10, 2017 at 2 pm** in the APUS Board Room, at the North Borden Building.

Included in this package:

- I. Agenda (p.3)
- II. Minutes Package (p.4)
- III. Executive Reports (p.32)
- IV. Operating Budget (p. 38)

Please feel free to forward any question or concerns via email to me directly.

Sincerely,

Mala Kashyap
President
Association of Part-Time Undergraduate Students of the University of Toronto (APUS)
Local 97 of the Canadian Federation of Students
president@apus.ca

I. AGENDA

1. Call to Order

2. Approval of Agenda

MOTION Moved: Kashyap Seconded: Froom

Be it resolved that the agenda for Board of Directors' Meeting #5 be approved as presented.

3. Approval of Minutes

MOTION Moved: Froom Seconded: Pyne

Be it resolved that the Minutes package be approved as presented.

- a. Board of Directors Meeting #4 – October 5, 2016
- b. Executive Committee Meeting #7 – September 19, 2016
- c. Executive Committee Meeting #8 – October 31, 2016
- d. Executive Committee Meeting #9 – November 14, 2016
- e. Executive Committee Meeting #10 – November 28, 2016
- f. Executive Committee Meeting #11 – January 17, 2017

4. Executive Reports

MOTION Moved: Kashyap Seconded: Froom

Be it resolved that the Executive Reports be approved as presented.

- a. President
- b. Vice-President Internal
- c. Vice-President Equity
- d. Vice-President Events & Outreach
- e. Vice-President External

5. Operating Budget

MOTION Moved: Kashyap Seconded: Froom

Be it resolved that the Board of Directors approve the tentative 2016-2017 Operating Budget, as proposed in the addendum; and

Be it further resolved that the Board cause a copy of the tentative 2016-2017 Operating Budget to be sent to the Assembly for confirmation.

6. Council on Student Services

MOTION Moved: Kashyap Seconded: Kuforiji

Be it resolved that the APUS COSS representatives vote ___ the proposed budget for Hart House.
Be it further resolved that the APUS COSS representatives vote ___ the proposed budget for the Department of Student Life.

Be it resolved that the APUS COSS representatives vote ___ the proposed budget for Kinesiology and Physical Education.

7. Adjournment

II. Minutes

a. *Board of Directors Meeting #4 - October 5, 2016*

In attendance: Susan Froom, Modele Kuforiji, Maina Rambali, Jose Wilson, Mala Kashyap, Margaret Ebifegha, Richie Pyne
Guests: Eugene and Ann from Bike Chain
Speaker: Caitlin Campisi
Staff: Danielle Sandhu

1. **Call to Order**

The meeting was called to order at 6:09 pm.

2. **Approval of Agenda**

MOTION Moved: Pyne Seconded: Froom

Be it resolved that the agenda for Board of Directors' Meeting #4 be approved as amended.

DISCUSSION

Froom states that she would like to move Item #7 - Bike Chain Levy Proposal to be Item #4 in the agenda.

Vote carries.

3. **Approval of Minutes**

MOTION Moved: Froom Seconded: Pyne

Be it resolved that the Minutes package be approved as presented.

- a. 2016-2017 Board of Directors' Meeting #3 – August 4, 2016
- b. Executive Committee Meeting #5 – August 20, 2016
- c. Executive Committee Meeting #6 – August 30, 2016

DISCUSSION

There was none.

Vote carries.

4. **Bike Chain Levy Proposal**

Campisi states that the proposal is included in the package.

DISCUSSION

Eugene and Ann introduced themselves. Eugene states that they are here this evening to request APUS' support for a referendum to seek a levy from part-time students at UofT. They state that Bike Chain has supported students for over 11 years. They state that as a student, they got involved with Bike Chain as a volunteer, then Board member and staff, and currently serve as

President. They state that Bike Chain tries to make its services as accessible as possible for everyone and therefore the workshop space and materials are adjusted as needed. They state that parents and children are welcome in the Bike Chain space. They state there are kid-friendly materials in the workshop for kids to access while parents fix their bikes. They states that Bike Chain has experienced a lot of growth - 58% in the last year - and while they like being able to serve as many people as possible, they require more resources to do so. Eugene states that they have brought some financial documents with them as well.

Froom states that the graduate students pay \$0.25 and full-time undergraduates pay \$0.75. She states that she would be interested to hear, given that APUS is tri-campus nature, what role Bike Chain plays at UTM and UTSC.

Eugene states that Bike Chain began at UTSG and provides support to Bike Share at UTM and they are looking to expand resources at UTSC.

Rambali asks how many part-time students access the space.

Sandhu states numbers were over 50 last year and over 80 this year.

Wilson states that some UTM students currently pay into Bike Share. He asks what this levy would contribute in terms of students there i.e. would this support Bike Share or add more presence to the campus.

Ann states this will add resources to help support Bike Share and allow for more capacity to have more mechanics and have more staff being present on campus.

Kashyap states for disOrientation we hosted a Bike Rave with Bike Chain and Ryerson groups. She asks if they see the work of Bike Chain meshing with APUS' work as an equity group, such as biking and how that relates to equity based campaigns on climate. She asks if there is a capacity to collaborate on campaigns and to consider how this could perhaps further support the referendum.

Eugene states that they see an alignment with a campaign on climate with the mission of Bike Chain which is connected to health. They state that one of the biggest impediments to getting students involved is the perception of difficulty. They state they have an alignment on issues related to health, wellness, academics as improved by physical activity.

Froom asks about UTSC resources and presence.

Eugene states they currently do bike checks and so on but the funding for programs at UTSC largely comes from grant funding, which is less secure.

Froom asks about the governance structure, which is a not-for-profit, with board members and staff. She asks what the relationship is between Bike Chain, the student unions from whom they receive a levy, as well as with the University.

Ann states that there is no formal relationship with the University, but Bike Chain does access space through the University Administration. They state that in future the group will move into the Student Commons. They state that they submit financial statements for review. They state they are independent of the University Administration and the student unions.

Wilson asks about how resources are allocated by campus.

Ann responds to state that resources, like staff, are allocated across all three campuses as needed.

Rambali asks about relationship with UTMSU and UTSU.

Eugene responds to clarify the relationship.

Kashyap asks about validation of students at Bike Chain workshop.

Eugene states that its voluntary.

The Chair thanks Eugene and Ann for attending the meeting.

Eugene and Ann exit.

The meeting recessed at 6:35 pm.

The meeting resumed at 6:50 pm.

Rasmussen enters the meeting at 6:50 pm.

Ebifegha enters the meeting at 6:51 pm.

5. APUS Audited Financial Statements

MOTION Moved: Froom Seconded: Kuforiji

Be it resolved that the APUS audited financial statements for fiscal year ending April 30, 2016 be approved as presented.

DISCUSSION

Rasmussen introduced himself and states he is from Yale and Partners LLP and conducted the external audit for APUS. He states that while reviewing the organization's statement of assets and comparing resources, organizations want to ensure that their assets are greater than their liabilities. He states that APUS requires funds to continue operating into the summer until the Fall fee installments come in, and this is demonstrated on page four through the use of the deferral method. Rasmussen states that the deferral style method accounts for funds when they are used, so if APUS receives a payment that is earmarked for something specific, it would be recognized when used for that purpose. He does a review of APUS' statement of cash flow.

Rambali asks about the accounts receivable amount.

Rasmussen states that it was UofT fees.

Wilson asks about internal controls or weaknesses in the process.

Rasmussen states that there are no major issues. He states that it is hard in small organizations to have each step overseen by unique individuals, but given APUS capacity the instituted controls are strong.

Wilson asks about the statement of cash flow asking if the changes are related to accounts receivables amount.

Rasmussen states this is true in large part.

Wilson asks about the financial instruments and if there are any concerns about the financial investments.

Rasmussen states that they are primarily GICs and these are fairly safe investments. He states that there are not always high returns but safe.

Wilson states that deferral accounting with the health and dental plan requires estimation. He asks what does that relate to?

Rasmussen states the estimates are related to students not cashing their opt-out cheques and then some will request a re-issued cheque from APUS. He states that's really the only variable.

Sandhu states where reasonable and within the year, APUS reissues staledated cheques.

Kashyap asks about where unused funds go.

Rasmussen states that the funds will stay in the health and dental fund.

Vote carries.

6. Bylaw Amendments

MOTION Moved: Froom Seconded: Pyne

Be it resolved that the Bylaw Amendments be approved as presented by the Bylaw Review Committee.

a. Bylaw Review Committee #1 – August 24, 2016

DISCUSSION

Froom states that the motions' package includes the discussion that took place at the Bylaw Review Committee and she will review the amendments. She states that folks can ask questions. She states that the bylaw changes reflect some housekeeping items, changes that ensure compliance with current practice, and that they align with our stance on the preservation of our autonomy. She states that the first change is about adding a definition for 'APUS'. She states that the second amendment corrects the definition of what is recognized as being a 'part-time undergraduate student'. She states that the third amendment pertains to alphabetizing items in the bylaws. She states that the fourth change names 563 Spadina as the organization's head office, as it is indicated in our incorporation documents. She states that over the last few years APUS has asserted its autonomy. She states that APUS is an autonomous, incorporated, not-for-profit corporation. She states that the next few amendments pertain to a relic in our bylaws that says we would necessarily provide reports to the Governing Council or that some items require Governing Council approval. She states that we have the ability to remove references to Governing Council, and this would remove any requirements that we have to produce such reports and requirements for such approvals. She states that in no way are we reducing our

fiduciary responsibilities, such as with respect to finances, and that Directors need to act with fiduciary care. She states that we have our own external auditor, who just finished presenting our audited financial statements. She states that we can choose to access financial guidelines of the University if we wish to, but we are removing the requirements to do so. She states that we are removing the requirements for Governing Council to have to approve any loans APUS might seek. She states that one of the last changes is to correct a typo. She states that finally we are removing reference to 'Honorary membership' in the bylaws. She states that we want to ensure that those who participate in our organization are in fact APUS members. She states that this reflects the changes brought forward by the Bylaw Review Committee. She states that there was quite a thorough discussion at that meeting. She states that the Board has the authority to enact, amend, or repeal any bylaws. She states this in full represents the recommendations from the Bylaw Review Committee.

Ebifegha asks about the amendment to 13.08 and if Froom can explain the change.

Froom states there was a typographical error and there was a removal of a reference to Governing Council.

Vote carries unanimously.

7. Executive Reports

MOTION Moved: Kashyap Seconded: Froom

Be it resolved that the Executive Reports be approved as presented.

DISCUSSION

Kashyap states that her report this time and her time itself has been spent focusing on the issue of sexual violence. She states that she has been meeting with other student unions, working on consultations, meeting with SBA, and meeting with Administrators as well. She states there are consultations being held on campus and she encourages folks to participate. She states that *Bill 132* passed this year. She states that while there is a focus on this issue on the experiences of students, APUS is an Employer itself, and we are also encompassed within this framework. She states there will be a future discussion at the Management Committee about training for team members.

Rambali asks about the APUS submission and the deadline of October 3, 2016.

Kashyap states that each student union is drafting comments to send to the Vice-Provost Students. She states her own approach is to ensure the discussions at the consultations, feedback from students and staff with regards to issues related to sexual violence. She states that this report will be submitted soon.

Froom states we have two new full-time hires who are in and folks should say hi if they have not already. She states that we have also hired a Student Information Clerk for Fall. She states that we have held our Collective Agreement information session with Executives. She states we have opened a bank account with Alterna Savings. She states folks received a presentation from auditor just now and our audit is complete. She states that on the services' front, the ISIC is available to APUS members. She states that the Bylaw Review Committee's work is ongoing. She states that she has also been engaged in a number of other APUS activities as outlined in

her report, including working on Fight the Fees campaign. She states we are doing well with signature collection.

Rambali asks about the ISIC and the procedure to obtain one and further who comprises the Labour-Management Committee.

Froom states that APUS does not issue the ISIC but representatives from the CFS have been issuing ISICs on campus.

Sandhu describes the composition and purpose of the Labour-Management Committee meeting.

Pyne states that a lot has happened since August. He states that he has attended and participated in a lot of events on campus. He states he has been participating in various CFS and CFS-O meetings as described in the report. He states that he can answer questions. He states he has been working with representatives from CFS and CFS-O to do outreach on campus as related to the Fight the Fees campaign. He states that we will be doing more work on this campaign and hosting coalition meetings. He states that we will also be rolling out the MyStory project and aiming to make the November 2 Day of Action a success. He states he wants to ensure the Fight the Fees campaign stays active after the day of action as well.

Froom asks what will be taking place on November 2, 2016.

Pyne states that at the Toronto Action Coalition meeting held at the end of September, folks discussed a central convergence at Queen's Park. He states that there will be folks in other areas organizing and aiming to converge.

Kashyap asks about progress with respect to contacting groups and setting up presentations about the Fight the Fees campaign.

Pyne states that he is working on this and waiting to hear back on invitations.

Kashyap states that she would like to suggest that Pyne meet with SBA and discuss accessibility of the campaign and the action.

Ebifegha states that she would like to highlight the Rally for Decent Work that took place on October 1, 2016. She states one of the asks of this action is support for the \$15 and Fairness campaign. She states that Anti-Bias Training is expected to begin starting in October. She states that last year APUS pushed for mentorship opportunities for part-time students in Hart House. She states that Hart House has hired for this and there is a pilot program evolving that involves alumni. She states that we are aiming to have a Lunch and Learn at the end of October. She states that we are also looking to host an event called Resisting Education that will speak to the barriers to accessing post-secondary education. She states that we want to have a rich panel discussion that will feature a number of campus groups. She states that she is also working on the Sole Parents' support group.

Froom asks about the date for Resisting Education.

Ebifegha states that we may need to push back the date for the event due to requests from collaborators.

b. Executive Committee Meeting #7 - September 19, 2016

In attendance: Susan Froom, Mala Kashyap, Margaret Ebifegha, Richie Pyne
Staff: Danielle Sandhu

1. Call to Order

The meeting was called to order at 2:44 pm.

2. Approval of Agenda

MOTION Moved: Kashyap Seconded: Ebifegha

Be it resolved that the meeting agenda be approved as presented.

DISCUSSION

Froom adds Management Update.

Kashyap adds Anti-bias training.

Vote carries.

3. Approval of Minutes

MOTION Moved: Kashyap Seconded: Froom

Be it resolved that the August 20, 2016 and August 30, 2016 Executive Committee meeting minutes be approved as presented.

DISCUSSION

Vote carries.

4. Collaboration Request - MESA Barbeque

MOTION Moved: Kuforiji Seconded: Froom

Be it resolved that APUS collaborate with MESA on the September barbeque event. Be it further resolved that APUS contribute \$200.00 to the event.

DISCUSSION

Kashyap states the Middle Eastern Students' Association at UTM BBQ took place last week. She states Pyne attended and took photos which have been posted on our social media.

Vote carries.

5. Updates

a. Management Update

Sandhu states both the Services and Campaigns Coordinators have begun their terms and that training is ongoing. She asks that executives introduce themselves and assist where needed with respect to orientation and information about the office. She states that if folks are interested in working on projects and/or want to assign priorities or tasks, or follow up on projects, to check in with her first.

b. Resisting Education event

Ebifegha states that we are hoping to host this event on October 19, 2016. She states that we are aiming to include students and community groups and faculty. She states she will have more details soon. She states that it would be good to have two executive members present at the event, which will take place from 6-8 pm.

Kashyap states that SBA is hoping to partner on the event and to follow up.

Ebifegha states that this event will look at the colonial nature of education and this event will problematize the nature and quality of education that we are getting here.

From states that for the Resisting Democracy event, we had the Chair of the National Aboriginal Caucus, Coty Zachariah, present. She asks if there may be a representative from NAC present.

Ebifegha states that is one of the possibilities for panelists. She states we are currently looking at a diverse set of panelists and groups with whom to partner, including SBA, NAC, Black Students' Association, Black Liberation Collective and faculty groups.

c. Sole Parents Group

Ebifegha states that we are looking to create a Sole Parents Group. She states there was a group at Woodsworth previously which has disbanded. She states that she is working with a graduate student to facilitate this group.

d. Open House & General Meeting

Kuforiji states that the Open House is from 1-4 pm. He states that some folks will be present. He states that we will host a button-making table and do outreach and have snacks. He states that the General Meeting is an informal meeting and will have snacks. He states that the Executive will be doing an "About APUS" presentation.

e. Orientation

Kuforiji provides an update on orientation. He states that we have faced some logistical challenges with our workshops at UTSC and UTM and would like to suggest postponing those two workshops by one calendar week.

f. Bylaw Review Timeline and Next Board and Assembly Meetings

From states that as folks may recall, the Board has passed Bylaw Amendments in April, which need to come forward to the Assembly. She states in addition to this, the bylaw changes that the Bylaw Review Committee has brought forward need to be brought forward to the Board and to the Assembly. She states that we are aiming for the Assembly meeting to take place on October 5, 2016. She states that the Bylaw Review Committee will need to complete its work prior to the end of October, to ensure that all Bylaw amendments can come forward to the Board and Assembly prior to the end of the semester. She states

that we are aiming to get everything done prior to the end of classes this semester. She states that the Board has set a deadline of January 30, 2016 for any additional changes if needed at that time.

Sandhu states that we have a multi-stage approval process for bylaw amendments and we want to ensure we complete the cycle for all of the bylaw amendments that have already come to the Board and been approved as well as any new amendments that come forward this semester. She states there are strict requirements for notice that we want to follow and that the timeline ensures we meet all such requirements.

Kashyap states that there was a healthy discussion at the Bylaw Review Committee. She states if folks are interested, there is the ability to participate in the Bylaw Review Committee to engage in thorough discussion ahead of the Board where the discussion will turn to approval.

g. Fight The Fees

Pyne states that folks would have seen the Provost's memo in regards to academic accommodation for the National Day of Action. He states that we will be working to approach faculty to ensure they are aware and support this.

Kashyap asks about coalition meetings.

Pyne states that we will be hosting bi-weekly coalition meetings starting in October. He states that the first meeting is going to be October 6, 2016. He states that we are looking to launch the MyStory campaign this month. He states that he will do his own story and then we will look to recruit students to share their stories as well. He states we may change the name to MyTuitionStory.

Kuforiji asks if there is a deadline for submitting stories.

Pyne states there is no deadline.

Kashyap asks if we are doing outreach to campus groups to get involved in the campaign. She states that there is interest from SBA in being connected to this campaign. She states we should also aim to make this campaign as accessible as possible for students with accessibility needs.

Pyne states that we are connecting with groups on campus.

Sandhu states that we have established an email "fightfees@apus.ca" for students to submit their tuition stories. She states that we have specific questions that students can answer for their profile. She states that we can truncate stories for the posters. She states that we have been promoting this in our electronic newsletter and have received one story now.

Pyne describes the plans for the National Day of Action rally. He further states that the Resisting Education event is meant to help anchor the Fight The Fees campaign.

Froom asks about the next Toronto Action Coalition meeting.

Pyne states that the next meeting may be the last week of this month.

Froom suggests that we promote the academic accommodations through the APUS newsletter and through the campus press.

Ebifegha states that contingents for small groups/communities may seem daunting if they perceive it as needing to form the contingents. She states we can let them know we are here for them.

Pyne states he will ensure folks are aware they can participate in ways that feel most comfortable for them.

Kashyap states that she supports the sentiments expressed by Ebifegha.

From states that it would be good to share resources

Sandhu states we will follow up with faculty and instructors. She states that we are collecting petitions and we need a central place to drop off the signed petitions. She states that we will be working to have a solid mobilization plan for the November 2 Day of Action. She further states that we have plans for other events throughout the year as well.

h. Anti-sexual violence

Kashyap states that there are a number of consultations under way. She states that UTSU has hosted their consultation today. She states SCSU is hosting one on September 27 and UTMSU is hosting one on September 28. She states that the GSU is also working on hosting consultations. She states that we are working with a tight timeline with submitting feedback to the University Administration by the governance deadlines for approval. She states that it is simply not possible to host a proper and thorough consultation to provide adequate feedback within these constraints. She states that we can provide feedback about what is needed but it is quite difficult to adequately represent survivors in this process. She states that she is recommending against succumbing to the pressures of the imposed timeline. She states that we have committed ourselves to a process of supporting the survivor community and need to establish a framework in which we can be part of the long-term work to address sexual violence. She states that we want to do this in a respectful and authentic way. She states that we will also provide feedback to the UofT Administration as best as possible within the channels available to us from now until January 2017.

i. Student Union Autonomy

Kashyap states that we previously discussed sending a letter to the Office of the Vice-Provost Students to confirm that we will not be submitting a representative to the so-called External Appeals' Board and this letter also re-affirms our position as an organization reflective of the past three years with respect to the role of the Governing Council and APUS' autonomy, and our opposition to the Policy approved by Governing Council on June 23, 2016.

From asks if Zbogor has reviewed this letter.

Sandhu states Zbogor has vetted the letter.

j. Anti-bias training

Kashyap states that the next meeting is Friday and she and Ebifegha will be attending.

6. Adjournment

MOTION Moved: Kuforiji Seconded: Pyne

Vote carries.

The meeting adjourned at 4:04 pm.

c. Executive Committee Meeting #8 - October 31, 2016

In attendance: Mala Kashyap, Margaret Ebifegha, Modele Kuforiji, Richie Pyne
Staff: Yusra Khogali, Grayce Slobodian, Danielle Sandhu

1. Call to order

Kashyap called the meeting to order at 12:32 pm.

2. Approval of Agenda

Moved: Kashyap Seconded: Pyne

Be it resolved that the meeting agenda for the October 31, 2016 be approved as presented.

Vote carries.

3. Day of Action Overview

Sandhu provided an overview of the logistics for the Day of Action, including the itinerary for the day, major logistical tasks, updates for coordination with SCSU and UTMSU, coordinating with CFSSO and GTA planning.

Kashyap asked about the arrangement of speakers and preparation of speaking remarks. She asks if Pyne is supported and ready for the rally.

Pyne states his speech is ready to go.

Kashyap asked about logistics and preparation support needed from executives.

Khogali provided an update on rally speakers and programming.

Khogali and Slobodian exit.

2. Feedback on UTSU Inquiry

Kashyap states that UTSU has sent an email inquiry soliciting feedback on potentially working together on the issue of police on campus. She states that this relates to recent campus events regarding the targeting of trans students on campus and lack of police action with respect to recent demonstrations on campus.

Sandhu states that there has been a focus on the needs of trans students but it is evident of anti-Black racism that the needs of Black students have not been discussed.

Members of the Executive provided feedback on the request. Folks expressed concerns about moving ahead without concrete details and wanting more clarity about what is intended by this action.

3. Adjournment

Moved: Kashyap Seconded: Pyne

Vote carries.

The meeting adjourned at 1:52 pm.

d. Executive Committee Meeting #9 - November 14, 2016

In attendance: Mala Kashyap, Susan Froom, Modele Kuforiji, Margaret Ebifegha, Richie Pyne
Staff: Danielle Sandhu

1. Call to Order

The meeting was called to order at 12:24 pm.

2. Check-ins and Updates

Kashyap states that she does not have much for check – in.

Froom states she is doing better this week and has a meeting with Sandy Welsh and members of UAB where they will likely discuss the sexual violence policy. She encourages people to set aside some time to review the CFS motions.

Kuforiji states he is busy, busy, busy.

Ebifegha states she is good. She states that she was busy with a fundraiser with the Starlight Foundation.

3. Approval of Agenda

Moved: Kashyap Seconded: Froom

Be it resolved that the meeting agenda for the November 14, 2016 Executive Committee Meeting be approved as amended.

DISCUSSION

Froom asks if we can add Food Bank donation request and Resisting Education to the agenda.

Kuforiji asks if we can move Exam Destressors up in the agenda.

Sandhu asks if we can move up Management Committee.

Vote carries.

4. Approval of Minutes

Moved: Seconded:

Be it resolved that the Minutes Package be approved as amended.

- a. September 19, 2016
- b. October 31, 2016

DISCUSSION

Vote carries.

5. Items of Business

DISCUSSION

a. Part-time Reception

Kuforiji states that initially we wanted to host a reception for fall convocation. He states that Convocation took place earlier this week and we have not been able to organize an event as of yet. He states we thought about hosting something later this month or early December but that cuts into classes. He states that we have CFS meeting coming up and this cuts into promotion time. He asks if we can postpone to June Convocation.

Kashyap asks if there are pros and cons.

Froom states that we could look to host something smaller this semester and bigger in the Spring.

Sandhu states the real question here is if the Executive is okay with not hosting something this semester.

Froom states that is fine.

b. Exam Destressors

Kuforiji states that we are looking to do four events for exam de-stressors including tabling at UTSC and UTM, collaborating with WCSA on a pancake breakfast and participating in Exam Jam. He states for Exam Jam we want to do a Fight The Fees plinko game.

Froom states this sounds good.

c. Gender Oppression event

Ebifegha states that we are looking to host an event on gender oppression during the last week of November. She states that we are trying to highlight the forms of gender-based violence that are not taken up or spoken about when the University hosts programming.

Sandhu states that the event is November 30, 2016.

Kashyap asks about outreach strategy.

Ebifegha states that we will use social media and posters.

Kashyap asks if there will be a facilitator.

Ebifegha states that we are looking to see if possible to have someone from community.

Froom asks if this will be a panel.

Ebifegha states that we are looking to have some speakers and we will have them chat beforehand. She states that we are hoping to have some healing in the space as well.

Kuforiji asks if this will be a panel or discussion.

Ebifegha states this will be a discussion with some healing space.

Froom asks if we are collaborating with other groups like WGSSU.

Ebifegha states that this will be part of the normal outreach plan.

Sandhu provides some additional details regarding panel members, accessibility and decompression aspects of the event.

d. Management Committee Update

Motion to go in camera

Moved: Froom Seconded: Kashyap

The meeting went in camera at 12:45 pm.

Motion to go out of camera

Moved: Froom Seconded: Ebifegha

The meeting went out of camera at 1:11 pm.

Sandhu states that she will contact each Executive for a one-on-one to take place in the next calendar week. She states that she will follow up with CUPE 1281 to seek consent to extend the contract for the Student Information Clerk for an additional semester.

Kuforiji exits.

e. Anti-Sexual Violence Initiatives

Kashyap states that we have submitted feedback to the Office of the Vice-Provost Students regarding the draft sexual violence policies.

f. Bylaw Review Committee

Froom states that we are in the process of reviewing our Bylaws. She states that we have an Assembly meeting on Wednesday, November 16 at 6:00 pm. She states that she hopes that the recommendations from the Board are successfully ratified by the Assembly. She states that the Board has given a timeframe of the end of January to conduct its work. She states that we still need to look at areas including the budget guidelines that will need to be looked at by the Committee prior to that time period.

Sandhu states that we should look at our membership grievance mechanisms to ensure they are robust and complete, and reflect obligations under the Ontario Corporations Act. She further states that we need to ensure we are compliant with the Accessibility for Ontarians with Disabilities Act (AODA) and perhaps the Committee could make some recommendations for operational policy.

g. Fight the Fees

Pyne states that he was not present for most of the last Coalition meeting but that the discussion went well. He states that the discussion centred on next steps following the Day of Action (DOA). He states

that many students were not aware of the academic amnesty available to them, nor were professors aware that this was an option for students. He states that the DOA is done and 40,000 campaign petition signatures were collected and submitted to the provincial government. He states that he is really glad that a lot of personal experiences with education came forward and he is hoping we can really get the MyStory project moving forward to collect more stories. He states that the tuition fee framework is expiring in 2017 and this is something we can talk about at the next Toronto Action Coalition. He states that there could be further discussions at the National Meeting as well.

From asks if we can pursue accessing the Toronto Action Coalition for materials.

Ebifegha states that it went well and it was great to see labour solidarity and to see the President of CUPE speak at the event. She states that she hopes that we can keep the conversation going.

Kashyap states that she would like to send a thank you note to all of the speakers that spoke at the event.

h. Lunch and Learn

Ebifegha states that we were supposed to have an event this semester but we will be looking to host a workshop each of January, February, and March.

Kashyap asks for clarity on dates and topics that we have in mind.

Ebifegha states that we are finalizing dates and that topics include internet slang, linkedin and professional use of social media, or perhaps something around blogging.

Sandhu suggests that there be a planning meeting with the Events and Outreach Coordinator this semester to confirm the dates, topics and logistics for those workshops that we want to host next semester.

i. Statement on Gender Oppression and anti-Black racism on campus

Ebifegha states that Sandhu has suggested we put out a statement to address concerns. She states that she thinks that we should strike when the iron is hot and also work to collaborate with other groups that are mobilizing on these issues. She states that she does not have capacity for this and wonders if anyone can take this on.

Kashyap states that these statements can either be attached to an annual day such as National Aboriginal Day or Trans Day of Remembrance (TDOR), or they are in response to specific instances such as the violence in Orlando this summer. She asks if we are going to put up a statement for this.

From states that she thinks it would be good to have a statement to address December 6 if we are not capable of producing a statement sooner.

Pyne states that he sees this statement as being related to recent events with Jordan Peterson. He states that he does not want to conflate issues in terms of specific events in the past that we are still trying to learn from and current events that are taking place on campus. He states that we have a statement in coalition with LGBTOUT addressing some of these issues. He states that he is open to other groups being a part of the statement.

Sandhu states that this statement speaks to the instances of gender-based violence and anti-Black racism that have been taking place on campus. She states in all of the discussions around freedom of

speech and Jordan Peterson, there has been an uptake in the narratives of gender-based violence but not on the narratives and experiences of Black students. She states that this is a principled stance for APUS to take. She states that she does not want to burden groups such as the Black Students' Association and Black Liberation Collective with having to respond to these events. She states that APUS as an organization operates from an anti-oppression framework and it is critical for us to express this stance independently or in consultation with these groups.

Kashyap states that it is timely for us to issue something in advance of the debate being hosted on November 19, 2016.

From states that she would also encourage us to issue statements for TDOR and December 6.

Kashyap asks if we can delegate the three statements.

Ebifegha states that she would like to see others take on drafting the statements and then she can review.

Kashyap states that she would like to see all members of the Executive Committee participate and sign off on this statement.

From states that she could assist with reviewing a statement for this week but suggests that Sandhu draft the statement and that she could assist with putting together a draft for December 6 but not for TDOR.

Sandhu states that the TDOR and December 6 statements were decided upon in the summer Executive Retreat and our Events and Outreach Coordinator will be working on these. She states that she can draft a statement for recent events with Executives as needed. She states that the question for her around the Executive role is about responding to current political events in a timely fashion. She states that staff will draft statements for TDOR and December 6 and circulate for review to Sandhu and Ebifegha. She states that she and Pyne will draft a statement on recent events and circulate to Ebifegha for review.

j. Council on Student Services

Kashyap states that the first meeting was good. She states that Kuforiji and herself attended. She states that Pyne attended and that these meetings are open. She states that this is the site of review for Hart House, the Department of Student Life and Varsity Athletics. She states that she would like to hear from folks if they have suggestions about this committee and encourages folks to attend or participate. She states this Committee is important because it is a student majority.

k. Meeting with the Vice-Provost Students

Kashyap states that this meeting is taking place on November 28, 2016. She states that she would like to submit agenda items to the Office by November 23, 2016.

Sandhu states an email should be circulated to the Executive so Kuforiji can submit items.

l. Student Union Presentation to Governing Council

Kashyap states that she was looking to coordinate a joint presentation of the five central student unions in October but that we will be looking now to do this for December.

m. Copier Service

From states the service is so popular it is turning our office into a copy shop. She states that we need to impose a limit on printing to 50 sheets per day as the current printing load is exhausting our resources. She states that students often still print over 50 sheets and we are wanting to introduce a higher printing rate for those that go over 50 sheets. She states we also want to pursue a layout change to keep a welcoming student climate and also limit the feel of a “copy shop”. She states this layout would also introduce a counter and place the printer behind the staff desk. She states that this would need to be discussed with the staff.

Ebifegha asks if we have a rate in mind for the higher charge.

From suggests it could be \$0.10 or \$0.15.

Sandhu states that she might suggest \$0.15. She states that she needs to hear back on the principle of increasing the rate to \$0.15 for printing that goes over 50 sheets, and to impose a strict limit of 50 sheets. She states that students often disregard the limits and that creates a difficult environment for staff.

Kashyap asks if folks are okay to move forward.

Ebifegha states this is good and we can look at reloadable cards from Staples.

Kashyap states that we need to act and ensure that our staff have a safe workplace.

n. Mentorship Survey

Ebifegha states that there is a mentorship survey developed by Hart House to recruit for the new mentorship program for part-time and graduate students. She states that she would like to circulate to our membership.

From asks if there is a proposal to send this out on the APUS list serv. She asks if this would be for recruiting mentors or mentees.

Ebifegha states that she would like to send it out via the list serv or separately. She states the program is for part-time students to be mentees. She states that the survey is moreso an application for participation for students that would shape the establishing of a mentor-mentee relationship.

Kashyap asks if this would partner students with other students.

Ebifegha states it would be to partner students with alumni.

o. UofT December 6th Memorial

Ebifegha states that there are planning meetings on right now and she will update as plans come forward.

From states that Women Won't Forget organizes a community event at the Philosopher's Walk annually.

Kashyap states that the December 6 Memorial planning committee allows the opportunity to make the event more inclusive. She states that there is an established entry-point into this event in terms of representation of violence against white women and within Engineering, which is reflective of the historical significance and context for this event. She states that this could be broadened and this could

be brought into the conversation for planning this event as we move forward.

Froom states that a suggestion would be to think about who is not welcome or does not have access to education today, based on the fact that these women were not welcome in the university or faculty as a marginalized group.

Ebifegha states that it would be good to include representation of missing and murdered indigenous women in this conversation. She states that it is important for us to be present and participate and bring forward our perspectives to help shape the discussion because it's welcome and taken up in these spaces.

Sandhu states that it was short notice this time around to attend the meeting and that she could be available to attend if folks want staff to support them by attending.

Ebifegha states that if possible it would be great to have presence if staff can attend.

Kashyap states that it would be good to have a mature student speaker who can speak to the context of the 1989 massacre and to reflect on the shift or lack thereof since that time.

Ebifegha states that she can bring forward speaker suggestions.

Froom states that Kashyap can speak to mature student experience and have someone speak to Indigenous perspective.

p. Class Representative Outreach

Sandhu states that we need to do class representative outreach. She states that we have done great outreach around Fight The Fees and this brought out participation and we should apply this to recruiting Class Representatives. She states that she will follow up with each Executive.

q. Food Bank Donation Request

MOTION Moved: Kashyap Seconded: Pyne

Be it resolved that APUS contribute \$2000.00 to the UTSU Food Bank.

DISCUSSION

Kashyap states that we received a request from the UTSU to support the Food Bank with a financial contribution. She states that in the past we have provided contributions. She states last year we had a conversation but no resolution as we turned over from one executive to the next. She states that she would like to suggest a financial contribution to make up for the gap last year and recommends \$4000.00.

Froom supports a contribution of \$4000.00. She states that we have already allocated \$2000.00 within our budget and could shift the rest from an another area in the budget.

Froom exits at 2:35 pm.

Ebifegha states that she would like to see us be more involved. She states that perhaps we could do some office hours and participate more in the development and implementation of the program. She further states that she would like to see more clarity in terms of the financial challenges with the food

bank.

Sandhu states that the gap in last year's contribution probably set the UTSU back on resources. She states that some funding for the Food Bank comes from the UTSU operating budget and anything above that would come from sponsorship and fundraising. She states that she would suggest an allocation of \$2000.00 and then pursue more information to support any additional funding request as needed.

Pyne states that he would be interested in being involved with this request and to find out more so we can support students.

Kashyap states she and Pyne will follow up with UTSU on the request to get more information.

Vote carries.

6. Adjournment

Moved: Ebifegha Seconded: Pyne

Vote carries.

The meeting adjourned at 2:45 pm.

e. Executive Committee Meeting #10 - November 28, 2016

In attendance: Mala Kashyap, Margaret Ebifegha, Modele Kuforiji, Richie Pyne, Susan Froom
Staff: Danielle Sandhu

1. Call to order

The meeting was called to order at 12:28 pm.

2. Approval of agenda

Moved: Froom Seconded: Kuforiji

Vote carries.

3. Items of Business

- a. Management Committee Update

Motion to go in camera

Moved: Froom Seconded: Pyne

The meeting went in camera at 12:29 pm.

Motion to go out of camera

Moved: Froom Seconded: Kashyap

The meeting went out of camera at 1:02 pm.

b. Dismantling Gender-based Violence in Our Communities

Sandhu provided an update on event details, panelists, outreach to groups, and event logistics.

Kashyap asked for what support is needed from Executives.

Ebifegha states outreach and presence.

c. Request for financial support

- i. Native Students Association Dinner
- ii. Chippewas of the Thames First Nation

Kashyap states we have received requests from the NSA and Nicole Van Lier with regards to supporting the Native Students' Association and Chippewas of the Thames First Nation. She suggests \$250.00 each.

Froom states that she would be comfortable with that and her initial thoughts were \$200. She states that we could also furnish some door prizes in the form of APUS swag. She states that our contributions to the Chippewas court case would go towards supporting legal fees.

Kuforiji states that he supports a contribution of \$200-250 for each.

Ebifegha states that she would like to get a sense of how much has been contributed by our sister student unions. She states for the NSA request, she would like to see a budget. She states that she

would like the opportunity to meet with the NSA, as we would like to build a relationship with them. She states she would also like to share some ideas about where they can access some funding.

Sandhu states she has requested a budget.

Pyne states he would like to review the budget and then confirm an amount.

From states that for the NSA request, the funds are going towards a dinner for 50-60 people and this seems like a sufficient amount. She states for the Chippewas that the funding will help further the cause.

Ebifegha states that she would see a range of \$300-\$500 for the Chippewas.

The Executives resolved to contribute a minimum of \$200 for each cause, pending receipt of more information this amount can be revisited.

4. Adjournment

Moved: Pyne Seconded: Kashyap

Vote carries.

The meeting adjourned at 1:22 pm.

b. Sid Smith office update

Sandhu provided an overview of a proposed Sid Smith Office layout change and outlined how this layout change would address the current usage of the office. She described the values of the space we want to preserve including part-time student community, a self-serve and honour-based system, mitigation of waste as well as an inclusive environment for staff and students. She provided a cost estimate for the changes.

From asked about the capacity for storage in that office with the proposed changes.

Sandhu states that there will be some storage for supplies to resource services primarily, however the Spadina office would serve as storage for other materials and equipment.

c. *Singles Mingle, Partners Welcome Event*

Kuforiji provides an overview of the event, including date, time and venue. He states the event will be February 10 from 6-8 pm at Kruger Hall. He states that we are partnering with WCSA through Kerry Munro who is the part-time director on WCSA. He states that we are looking to create a safe and inclusive space for mingling. He states that we will do icebreakers, mingling, food, and games. He states there will be some background music and APUS, WINC and WCSA will be tabling. Kuforiji states he will co-host the event with Munro.

Kashyap suggests Waters Lounge is a good space as well.
From asks about registration.

Kuforiji states that we have an eventbrite and we are estimating 20-30 people to attend.

d. *Scheduling CFS Prep meeting*

From states that we should host a meeting to review motions

Sandhu suggests that given the timeframe and that many of the motions are similar to those served at the recent National meeting, that the priority for preparation be connecting with new delegates before the meeting.

Kashyap states that we can connect as a delegation once we reach the meeting.

e. *Scheduling Meeting with Office of the Vice-Provost Students (OVPS)*

Kashyap states that Sandhu will circulate the OVPS meeting dates to the team and that we want to finalize a meeting time before the OGM.

f. *Scheduling Board, Assembly and AGM meeting dates*

From states she wants to put it on everyone's radar that we are required to host an Assembly meeting this semester in order to conduct our Board of Director elections. She states that we need to ensure we provide adequate notice. She is tentatively suggesting March 2, 2017 for the Assembly Meeting date.

Sandhu states that we should also ensure we schedule our board meetings for the term.

g. Outreach for Class Representatives

From states that we need to ensure we promote the Class Representative opportunities to ensure we have strong participation in the Assembly.

Sandhu provides an update on course mail out, new class representative package and outreach calendar for Executives and staff.

h. Fight the Fees Coalition

Pyne states that we will be meeting Thursdays from 2-4 pm in Sid Smith. He states that the priorities for the Coalition include outreach. He states that hopefully the response to the motion served by our local to CFSO will help shape what we will be working on this semester. He states it will be important to inform students about where the province is with respect to the tuition fee framework.

Kashyap asks about this Thursday in relation to the Coalition meeting and OGM.

Pyne states that he will host the Coalition meeting and then travel to OGM.

From asks about GSU involvement and suggests that we include them in the Coalition.

Kashyap states to follow up with other campus groups and support involvement.

i. Lunch and Learn - January

Sandhu states that we are hosting a Lunch and Learn on January 26, 2017. She states that the workshop will be on LinkedIn and we will also provide the opportunity for attendees to have a profile picture taken.

j. APUS Calendar for January - April

Sandhu presents a proposed Winter semester calendar based on the events, initiatives and meetings. She states that some additions for which she would like approval are an anti-violence event for International Women's Day, APUS' role in the Reclaiming Our Bodies And Minds (ROBAM) conference and whether or not we want to host another Spring Banquet.

Kashyap states that she is in favour of Women's day event. She suggests connecting with Ebifegha with respect to ROBAM, but that she can see us providing financial support and tabling at the event.

From states she is in favour of hosting another Spring Banquet.

k. Anti-Islamophobia Week Collaboration

Kashyap states that we have received a request to collaborate with the UTSU on an Anti-Islamophobia week for February. She states that she has indicated that we will get back to them shortly. She states that she does not feel that at this point to reach out to APUS when events are planned constitutes a meaningful collaboration.

Pyne states that this feels similar to previous instances where we have been called upon in an "urgent manner" to address meaningful issues. He states that attending events and/or promoting them is different from collaborating and highlighting an issue as important as anti-Islamophobia.

Froom suggests we can discuss this further at our next meeting.

Kashyap states that we also received a request from UTSU to meet about the sexual violence policy and follow up. She states that she is unsure what the trajectory would look like to follow up on the lack of inclusion of ideas into the sexual violence policy as it has been passed by Governing Council. She states that she thinks that at this time it would be more valuable to focus on input on the education and companion document pieces of the sexual violence response.

5. Adjournment

Moved: Pyne Seconded: Froom

Vote carries.

The meeting adjourned at 3:59 pm.

III. Executive Reports

a. President - Mala Kashyap

Anti-Sexual Violence Policy and Advocacy

The Final Report of the Presidential and Provostial Advisory Committee on Preventing and Responding to Sexual Violence was released February 2, 2016. Composed of tri-campus representatives from among students, staff, and faculty, the Committee and its three working groups were tasked with establishing a set of recommendations to prevent and respond to sexual violence at the University of Toronto.

On April 6, 2016, President Gertler and Provost Regehr released the Response to the Final Report of the Presidential and Provostial Advisory Committee on Preventing and Responding to Sexual Violence. The Response accepts all of the Committee's recommendations and creates three panels whose expert knowledge will guide the implementation of the recommendations.

APUS submitted a lengthy document including our observations and feedback on draft versions of the Policy, some of which have been incorporated into the final policy adopted. This Policy has been passed at the Governing Council on December 14, 2016. Moving forward, we will be working to address the training and education component of the University's plan and continuing to ensure that marginalized students have a voice in this process. If you require more information, please contact Mala at president@apus.ca.

New policy: <http://www.governingcouncil.lamp4.utoronto.ca/wp-content/uploads/2016/12/p1215-poshsv-2016-2017pol.pdf>

Sexual Violence action plan:

http://www.provost.utoronto.ca/committees/Working_Groups/SVactionplan.htm.

International Day for the Elimination of Racial Discrimination (IDERD)

The International Day for the Elimination of Racial Discrimination (IDERD) was established by the United Nations in 1966 to commemorate the Sharpeville Massacre of 1960. It is observed every March 21st to bring the world community together to increase its efforts in the elimination of all forms of racial discrimination and racism (United Nations, Resolution 2142, XX1). APUS is working in collaboration with the Anti-Racism and Cultural Diversity Office. Details can be found at <http://www.antiracism.utoronto.ca>. APUS is working to shape this event and the work of the ARCDO through our membership on the Advisory Committee.

Positive Space Committee

APUS has been participating in round-table discussions facilitated by the Positive Space Committee. These are spaces open to faculty, staff and students. Discussions have been focussed on creating safe spaces for the LGBTQ+ communities on campus and holding dialogue as to how to go about doing that. APUS has advocated for the needs of part time students in these discussions and reiterated the need for an intersectional approach when it comes to serving the needs of the LGBTQ+ community. If you require more information or would like to participate, contact Mala at president@apus.ca

b. Vice-President Internal - Susan Froom

Finance

Draft Operating Budget

A Draft Operating Budget was approved by the APUS Executive on January 31, 2016. This budget is coming forward for Board approval at this meeting. Please see IV. Draft Operating Budget.

Services

Printing & Copying

APUS offers students a discount printing and copying service at a rate of 5 cents per (double-sided) page, cash payment only. This has proven to be tremendously popular, to the point of exceeding our resources to meet the demand. We have therefore placed a cap of 50 pages per visit per student on this service.

Sidney Smith Office

Increased use of our Sidney Smith office has led us to believe that students could be better served with a different office configuration. The intention is to make the space more welcoming for students and to improve the working environment for our staff. We hope to acquire office furnishings from the U of T Swap Shop and to have the office reconfigured by the end of February.

Tax Clinics

We plan to greatly expand the annual free income tax clinics offered by APUS this year. We are currently in the process of recruiting and training student volunteers for this service. Additionally, our national students' union, the Canadian Federation of Students, continues to provide free access to online filing via UFile (approx. \$20 value). Students who are interested in volunteering or accessing the clinic can contact our Member Services Coordinator (services@apus.ca).

Human Resources

Personnel Update

Our long-time Information Clerk and former Shop Steward, Greg Wong, has moved on from APUS. We greatly appreciate Wong's service and many contributions to the APUS team and to the APUS community. We will miss him and wish him all the best in his future endeavours.

By-law Reform

The By-laws enacted by the Board at our October 5, 2016 meeting were considered at the APUS Assembly meeting on October 26 and confirmed without amendment by the APUS Assembly meeting of November 16, 2016.

Other Activities

In addition to duties particular to my role as VP Internal, I participated in the following together with some of the other executives: Planning, preparation and preparation for the CFS Fight the Fees National Day of Action; Delegate to the CFS Ontario Assembly Meeting in November; Delegate to the CFS National Assembly meeting in January; meetings with the U of T Office of the Vice Provost Students (Sandy Welsh) to discuss part-time students concerns. I also represent APUS on the U of T Library Committee.

c. Vice-President Equity - Margaret Ebifegha

Student Initiative Fund (SIF)

I attended two SIF meetings earlier this month where decisions were made regarding which campus club receives funding or not for their programming this semester. This depends on whether or not they meet the criteria or additional information is required to vet SIF funding applications. There were more than 50 applications received with the average club receiving about \$2000.00. Some clubs were required to provide additional information. The applications were from a variety of student interest groups with projects that would benefit students across the University. Some initiatives require large amounts of funding while others are as little as \$500.00. The smaller the request, the more common it is usually granted approval from the committee members. For more information on how to apply, please visit www.studentlife.utoronto.ca/bts/sif.

Hart House - Clubs Terms of Reference Review

Hart House is undergoing a review of their clubs, the total structure of these clubs, and the relationship of Hart House to U of T and its mandate. Their current priority is to ensure that Hart House is in compliance, and to view how the activities are impacting the students and broader community. They are also concerned with (1) Leadership/Membership Opportunities, examining student leadership and membership opportunities through clubs contributing to this plan, (2) Membership Composition, considering the balance of student members in relation to alumni and community members in club programming and (3) Leadership Development, student leadership development for club members and how it will align with curricula and training plans for all Hart House student leaders in relation to community engagement and equity and inclusion.

Hart House Board of Stewards

The budget was received but we voted against the increase of \$0.40 to part time students. Hart House is striving to ensure that it provides more than 50% of its funding through different fundraising initiatives. Hart House is also undertaking a capital renovation, including the installation of an accessible door. Due to these renovations, Sammy's, a restaurant in Hart House will be closed from the end of April for about four months.

Innovation Hub

The Innovation Hub seeks to introduce students to opportunities. This hub has multiple domains, co-led by students. They are as follows: Access for every student, Fostering Connectedness, Future Ready Students and Integrated Learning Experience. This project was initiated to address the isolation that a lot of students experience although they are surrounded by other students and faculty, to give them a community out of the university, to support students to access the wide range of services available at the university. It also aims to create a community for students on campus and help them feel more connected. APUS has the opportunity to participate as a student organization and connect with students, staff and faculty to identify ways in which the UofT can better support students.

The KPE Equity group

The committee is working to set up a task force on Race and Indigeneity, partly in response to the Truth and Reconciliation recommendations. They will work throughout the year to "reflect, examine, critique and take action on race and indigeneity" within the Faculty of Kinesiology and Physical Education, and in accordance with the Faculty's vision and values. The task force will comprise of four students, two faculty members (Dr. Simon Darnell already confirmed), two staff members (one each from KPE curricular and co-curricular), one senior KPE administrator, one Indigenous Elder, and two members of the wider U of T community. This task force will be supported by working groups and the final report will be out by January 2018. APUS will have an opportunity to participate and provide feedback.

Lunch and Learn- LinkedIn

APUS hosted a successful Lunch and Learn LinkedIn workshop. We saw new faces at the event! Some of the students that came also used that time to ask questions regarding their health and dental issues. They also expressed interest in attending the next session in February. Based on their feedback on wanting to be job ready for the summer, they would like to see works that support such an interest. If interested do not hesitate to contact me at vpequity@apus.ca.

Office of the Vice-Provost, Students

We met with the Office of the Vice-Provost, Students to highlight our concerns, especially with the issue of Professor Peterson and related issues of freedom of speech and issues of safety and discrimination facing students. We highlighted the fact that the University seem to be reluctant to mention anti-Black racism on campus. We received an update regarding the sexual violence policy and of Black faculty support for the campaign to support students on campus and to challenge the anti-Black and transphobic occurrences on campus. We have been calling for increased representation of racialized faculty but have heard of no specific updates regarding new hires.

On-going collaboration with Equity Groups

I have been working in a supportive capacity to equity-seeking groups on campus, including the Indigenous Studies Students' Union who will be hosting a Pow Wow for all students to participate in in March. I have also been providing ongoing support for our Sole Parents Club facilitated by another student. The sole parents club is a mentorship support for sole parents at the University of Toronto. If you know any students that so identifies, please kindly refer them to me at vpequity@apus.ca.

Anti-Racism and Cultural Diversity Office (ARCDO) Advisory Committee

ARCDO is planning for a one-day conference for the International Day on the Elimination of Racial Discrimination 2017 (March 2017) to focus which will focus strategies advance anti-racism change, especially at the systemic and institutional levels, and to consider the role of post-secondary education and institutions. This discussion will reflect the Canada 150 Anniversary and the diversity in the Canadian context.

d. Vice-President Events & Outreach - Modele Kuforiji

Council on Student Services

I am one of APUS' two representatives on the Council of Student Services this year. This meeting entailed presentations by Student Life, Kinesiology and Hart House. In my view, standout presentations were those from the Health and Wellness Center as they are trying to make the services much for streamlined so as to make them more accessible to students. It was mentioned that Student Life would make an attempt to reach out and provide more services to international students. I spoke to Lucy Fromowitz, Assistant Vice-President Student Life to ask if there would be more efforts put into connecting the programs that are provided by the Center for International Experience (CIE) to international students, as I felt that they were resources that were underutilized. We have received presentations from each of the three core divisions and will be asked to vote on the proposed programming and budgets at our next meeting.

December Exam Jam

We hosted an extremely successful booth at the Exam Jam hosted by the Faculty of Arts and Science in the December study period. We decided to host a Fight the Fees - themed Plinko game, asking questions related to education and gave away some APUS swag and other prizes. In addition, we gave away exam study snacks and talked to students about stress and mental wellness. Representatives from CFS Ontario were on hand to chat with students about our provincial mental health campaign.

Singles Mingle Partners Welcome Event - February 10, 2017

APUS and WCSA are teaming up to present a social event on February 10, 2017. This event is a social featuring icebreakers, music, board games and casual mingling. Free dinner will be provided to event attendees. All part-time and mature students at UofT and their guests are welcome. We are hoping to foster a safe and inclusive space for all members of the UofT community at this event. If anyone is interested in attending or volunteering with the event, please be in touch (vpoutreach@apus.ca).

Upcoming Events & Programming

Coming up this semester, we will be hosting more exam jam events in April, another mature student mixer in March with WCSA, and finally - another (successful) Spring Banquet in April! If anyone is interested in learning more or getting involved with our planning, please contact me (vpoutreach@apus.ca).

e. Vice-President External - Richie Pyne

Fight The Fees National Day of Action: “ALL OUT!” – (November 2, 2016)

APUS, and many other CFS locals within and around the Toronto region rallied at their own respective campuses and/or all the way to Queen’s Park in downtown Toronto to bring attention our campaign for free education in Ontario. These actions were part of a National Day of Action across the country. Here in Ontario, students have collectively collected over 40,000 petitions in support of the Fight the Fees campaign since the summer. These petitions were delivered to Members of Provincial Parliament at Queen’s Park. The UofT Day of Action component featured many speakers on campus, highlighting diverse student experiences in the education system in Ontario. We aimed especially to highlight the experiences of Black and Indigenous learners in the province, featuring rally speakers who could speak to their specific experiences in the education system.

APUS Fight the Fees Coalition

APUS holds our Fight The Fees Coalition meetings every week, on Thursdays from 2PM – 4PM, to continue the fight for free education in Ontario. We have had a great response to these open meetings so far. Everyone is able to drop by to talk about the Fight The Fees campaign, discuss the importance and necessity of free and accessible post-secondary education, and get involved in the campaign through the My Story project. This project features the tuition stories of students. We are looking to profile new students as part of the campaign. Coalition meetings are every Thursday at 2PM – 4PM, and we are looking for more folks to join us in help grow and shape the campaign here at the University of Toronto. All are welcome to join.

Canadian Federation of Students National General Meeting – (November 2016)

The national meeting took place in November 2016 in Ottawa where a lot of issues pertaining to student rights and freedom of access to post-secondary education was discussed. A new At-large Executive was voted in with Coty Zachariah as Chairperson, Peyton Veitch as Treasurer and Charlotte Kiddell as Deputy Chairperson. In attendance were all members of the Executive Committee including myself and our Executive Director.

Canadian Federation of Students - Ontario General Meeting – (January, 2017)

CFS-Ontario also had their meeting in January 18-21, 2017. Several motions were discussed; some were recommended for defeat while others were recommended for approval or sent to the Ontario Executive Committee to look into it further. This meeting was attended by members of the Executive Committee, including myself, members of our Board, general students and our Executive Director. An election was held and a new At-Large Executive was elected with Nour Alideeb as Chairperson, Sami Pritchard as Ontario Representative to CFS National and Trina James as Treasurer.

IV. Operating Budget

ASSOCIATION OF PART-TIME UNDERGRADUATE STUDENTS Local 97, Canadian Federation of Students

DRAFT OPERATING BUDGET 2016-2017

Fiscal year ending April 30, 2017

REVISED REVENUE

	Revised Budget apr./16	Preliminary Budget Aug./16	Operating Budget jan./17
MEMBERSHIP FEES			
Summer Term (May-Aug 2016)	174,406.00	170,000.00	178,754.85
Transfer to OPIRG ⁽¹⁾	12,721.00	12,000.00	12,953.25
Transfer to CFS ⁽¹⁾	47,195.00	46,000.00	47,797.50
Fall and Winter Terms (Sep-Dec 2016, Jan-Apr 2017)	172,276.00	168,000.00	168,000.00
Transfer to OPIRG ⁽¹⁾	6,292.00	6,200.00	6,200.00
Transfer to CFS ⁽¹⁾	46,685.00	46,000.00	46,000.00
Sub-total	459,575.00	448,200.00	459,705.60
SERVICES			
Health and Dental Plan Administration ⁽²⁾	100,000.00	100,000.00	100,000.00
Student Printing Service	-	3,000.00	5,000.00
Sub-total	100,000.00	103,000.00	105,000.00
OTHER			
Interest Income	187.00	200.00	200.00
Miscellaneous Income ⁽³⁾	4,982.00	1,000.00	500.00
Sub-total	5,169.00	1,200.00	700.00
TOTAL OPERATING REVENUES	564,744.00	552,400.00	565,405.60

Notes:

- 1 These monies are remitted directly to OPIRG and CFS.
- 2 Exact figure cannot be determined until the end of the policy year.
Also note that plan fees (collected from members) for premiums are not included.
- 3 Includes event ticket sales.

ASSOCIATION OF PART-TIME UNDERGRADUATE STUDENTS

Local 97, Canadian Federation of Students

DRAFT OPERATING BUDGET 2016-2017

Fiscal year ending April 30, 2017

REVISED EXPENSES

		Revised Budget apr./16	Preliminary Budget aug./16	Operating Budget jan./17
MEMBERSHIP FEES				
Summer Term	Transfer to OPIRG ⁽¹⁾	12,721.00	12,000.00	12953.25
	Transfer to CFS ⁽¹⁾	47,195.00	46,000.00	47797.50
Fall & Winter Term	Transfer to OPIRG ⁽¹⁾	6,292.00	6,000.00	6,200.00
	Transfer to CFS ⁽¹⁾	46,685.00	46,000.00	46,000.00
		112,893.00	110,000.00	112,950.75
SERVICES				
Scholarships & Bursaries ⁽²⁾		6,600.00	7,000.00	11,500.00
Accessibility Subsidy		541.00	1,000.00	1,000.00
Daycare Subsidy		1,000.00	1,000.00	1,000.00
Health and Dental Plan Administration		100,000.00	100,000.00	100,000.00
Student Printing Service		-	6,000.00	6,000.00
Income Tax Clinics		30.00	200.00	200.00
Sub-total		108,171.00	115,200.00	119,700.00
CAMPAIGNS, PROJECTS, EVENTS				
Campaigns and Projects		1,605.00	1,700.00	4,000.00
Events and Outreach		30,000.00	23,500.00	25,000.00
Coalition and Solidarity		0	2,000.00	3,000.00
Sub-total		31,605.00	27,200.00	32,000.00
ADMINISTRATION AND OFFICE				
Audit		7,910.00	7,910.00	7,910.00
Bank Charges		1,686.00	750.00	800.00
Computer Supplies and Maintenance		2,500.00	2,000.00	2,000.00
Copier Services and Supplies		8,404.00	2,500.00	2,000.00
Insurance ⁽³⁾		5,040.00	5,100.00	5,100.00
Legal		6,942.00	6,000.00	6,000.00
Telephone		3,333.00	3,200.00	3,300.00
Repairs and Maintenance		6,125.00	4,000.00	4,000.00

General Office	7,781.00	8,000.00	7,000.00
Transportation	648.00	650.00	500.00
Sub-total	50369.00	40110.00	38610.00
MEETINGS, CONFERENCES			
Accessibility	0.00	250.00	250.00
Annual General Meeting	2,300.00	2,500.00	2,500.00
Board of Directors	464.00	1,000.00	1,000.00
Class Assembly	750.00	1,000.00	1,000.00
Executive Meetings	1,043.00	1,500.00	1,500.00
Staff Meetings	182.00	200.00	300.00
Other Meetings and Conferences	125.00	200.00	200.00
CFS Meetings	10,346.00	10,000.00	10,000.00
Sub-total	15210.00	16650.00	16750.00
ELECTIONS AND REFERENDA			
Notices	991.00	1,000.00	1,000.00
Meeting of Assembly	91.00	100.00	100.00
Sub-total	1082.00	1100.00	1100.00
HUMAN RESOURCES			
Salaries and Benefits ⁽⁴⁾			
Executive Honoraria ⁽⁵⁾	35,410.00	36,000.00	38,000.00
Salaries and Wages ⁽⁶⁾	180,000.00	180,000.00	180,000.00
Employer Contributions			
CPP	8,982.00	7,800.00	7,800.00
EI	5,204.00	4,500.00	4,500.00
RRSP	3,668.44	4,000.00	4,000.00
Payroll Service	1,747.00	1,800.00	1,800.00
Health Insurance	7,894.90	8,000.00	8,000.00
Other	1,706.00	0.00	0.00
Sub-total	244612.34	242100.00	244100.00
MISCELLANEOUS	0.00	0.00	0.00
TOTAL OPERATING EXPENSES	563,942.34	552,360.00	565,210.75
SURPLUS (DEFICIT)	801.66	40.00	194.85

Notes:

- 1 These monies are remitted directly to OPIRG and CFS.
- 2 Scholarships & bursaries are awarded by Enrolment Services.

- 3 Insurance includes Director and Office Liabilities
- 4 Obligations under the Collective Agreement
- 5 Approved by 2016 Board of Directors, Executives earn \$500.00/month honorarium, \$25/month cellphone allowance. Executives may be eligible for per diems as per APUS Board of Directors' policy.
- 6 Represents salaries and wages for (1) Executive Director, (1) Events & Outreach Coordinator, (1) Campaigns & Advocacy Coordinator, (1) Member Services Coordinator (1) Financial Coordinator, (4) Information Clerks