How to get a registration key for Green Shield Canada Online Service?

Note: If you are a registered part-time student you are automatically enrolled on the plan. However, a registration is required to access the GSC online service. By creating an online account and submitting claims electronically you are eligible to get your money back faster. You can include your direct deposit information in the online system or receive your reimbursement by cheque in the mail. Your online account is self-serve and you will be able to review your claims history. For more information about Green shield Canada online services, check out: Student Claims.

To register for the online GSC service you would require a registration key.

Step one

Visit https://onlineservices.greenshield.ca/planmember/AccessMgmt/Public/SignOn.aspx

Step two

Click on “GET A REGISTRATION KEY” on the bottom right of the page.
Step Three

Type in your plan member ID number, APUSstudentnumber-00 (ex: APU99565324-00), First name, Surname, and CAPTCHA and click continue.

Onlineservices.greenshield.ca/PlanMember/AccessMgmt/Registration/RequestRegistrationKey.aspx
Step four

Enter your date of birth in the following format (yyyy mm dd) and click continue.
Step Five

Answer the question to validate your identity and clinic continue

Step Six

It will lead you to the confirmation page.