



**BOARD OF DIRECTORS' MEETING PACKAGE**

**Association of Part-time Undergraduate Students of the University of  
Toronto (APUS)**

**December 10, 2021  
5:00pm  
Board of Directors Meeting #5  
Virtual over Zoom**

**Board of Directors meeting #5**

1. Call to Order
2. Land Acknowledgement
3. Introduction and Access Needs
4. Approval of Agenda
5. Approval of [Minutes from Meeting #4 - October 19, 2021](#)
6. Business Arising From Minutes
7. Discussion of upcoming vacant Executive Position(s)
8. Food Bank Discussion
9. Exec Reports Q & A  
Reports to be presented verbally
- ~~10. Equity Workshop (presented by Zayd Ghunaim)~~ postponed until January 2022
11. Adjournment

## **Board of Directors Meeting #5**

### **II. Minutes**

#### **1. Call to Order**

Board meeting #5 starts at 6pm.

Adam discloses conflict of interest: Food bank discussion. Will recuse himself from voting if there is a vote.

#### **2. Land Acknowledgement**

Already read land acknowledgement. Kanani shares that land acknowledgement is an important piece of reconciliation but it's only one piece. Important to think about commitment to land acknowledgement outside of meeting space. Shares link to youtube video in the chat:

[https://www.youtube.com/watch?v=UJNxjPKn\\_zl&ab\\_channel=PamPalmater](https://www.youtube.com/watch?v=UJNxjPKn_zl&ab_channel=PamPalmater)

Self-determination, solidarity, climate change, police violence, important to think about what's happening on the ground at Wet'suwet'en. Shares camp website:

<https://www.yintahaccess.com/come-to-camp>

#### **3. Introduction and Access Needs**

Introductions: Instead of introducing yourself with access needs, what is your favourite thing about Fridays.

#### **4. Approval of agenda**

Point #7 (Appointment/ election of executive position) changed to discussion of vacant executive position, and point #10 (Equity Workshop) is postponed.

MOVER: Froom

SECOND: Acuna

Vote: Motion passes

#### **5. Approval of [Minutes from Meeting #4 - October 19, 2021](#)**

Approval of minutes of Oct 19 board meeting:

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MOVER: Jaime

SECOND: Andrew

VOTE: motion passes

## **6. Business Arising From Minutes**

None

## **7. Discussion on vacant executive position**

Froom: Personal reasons need to step down as VP internal; committed to staying until December 15. APUS and university closed from Dec 22 - Jan 2 inclusively. Classes begin on Jan 10, 2022. Planning to have a board meeting in January - will hold an election in January. Provision in by-laws that another member of the executive can step in and take over duties in the interim.

Kearns: It's been amazing to have Susan on the executive, with her support and knowledge. It's with a heavy heart that I accept her resignation, and thank her for all her years of service. Susan will be staying on the board. It's important that we can have a board meeting with an election for this position for everyone who is interested in running.

Acuna: When does the VP internal incumbent start?

Froom: The election would happen at the next board meeting. Recommendation is for someone who can start immediately.

Note: APUS has unionized support staff and the collective bargaining window begins on January 31, 2022. Significant work coming for bargaining, potential changes in CA. Strong recommendation to start immediately from February 1.

## **8. Food bank discussion**

El-Masri: APUS was one of the first and most significant contributors to the food bank (that El-Masri co-founded). I am officially recusing myself as a board member, as I am representing the emergency food bank as co-founder. Formed UofT food bank following closure of UofT food bank due to COVID. Pandemic amplified poverty, food bank access skyrocketed. Runs a weekly program of 50 boxes of produce to all UofT students. Demand for the program is considerable, we kept it going, expanded to increase access. In addition to food boxes, also grocery gift cards. Part of Community Food Centre Canada. Partnered with Second Harvest, Daily Bread, Meal

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Exchange - financial and logistical support. Support from APUS, GSU, Office of Vice Provost. Now we want to launch a physical food bank in the new year. Expensive form of service, cost over \$1000/ week. A physical food bank can have physical food brought to us from Daily Bread, bulk orders. Take a look at the website: [utfoodbank.tech](http://utfoodbank.tech)

Numbers we've served: 3,300 boxes and gift cards are conservative estimate.

Kanani: questions or discussion?

Froom: Need to discuss this within the context of the APUS budget. Voted and adopted on preliminary budget in July 2021. Board will have the opportunity to revisit the budget at the next board meeting. With the budget as it currently sits, in total, we've budgeted for "health and counselling" programming is \$13,000 for the year. That could be one place where the money comes from. The other budget line is "solidarity and donations" which is \$5,000. There might be other ways we want to engage in health programming. In the past providing food would come under the health line item. To put it into context of where we put it into the budget. Some of the \$13,000 has been spent, and we may want to spend on other items as well. Again, this can be revisited by the board in January 2022.

Coggon: Is there a plan for a physical building and what role does this play in your narrative?

Adam: For the last 6-8 months, we've tried to move away from online programming, and into a physical place. E.g.: not buying individual boxes from foodshare, but get 100s of pounds from Daily Bread. Have a place almost secured, they need an operating budget. Close to Chestnut residence. Hopefully in a couple of weeks, I can announce the name. Physical space is a rare commodity on campus. Relationship building with advocacy. Will allow the foodbank to get into other forms of programming (community kitchen, hot lunch, educational based programming like cooking, food sovereignty).

Marcel: volunteers question: what would I have to do if I or someone I know wants to volunteer?

Adam: Website has a call to action - my email address is included. Generally, we have a conversation with potential volunteers about shared values, mission and mandate. If it fits, we bring them on to do whatever work they want, whether that's community planning, strategic planning, grant applications, etc.

Marcel: Does the foodbank receive grants and bursaries?

Adam: We're funded in a lot of different ways. Institutional and faculty donations, private donations, grants.

Jaime: You reached out to APUS when covid first happened. UofT food bank closed. I do know

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they're up and running again, including with UTSU food bank and OPIRG. Is there an opportunity for partnerships?

Adam: Food relief organizations - we reached out to a few of them. Uturn - smaller and limited access with regards to how often students can use it. Connected with them in the past, and again in the new year. Reconnecting with regenesis. 1.5 years of meetings with other food groups, finally making progress.

Kanani: Discussion item not voting. Conversation can happen in January. Is there further discussion about the food bank item right now?

Acuna: Would like to revisit this again when we can look at the budget.

Adam: Operational plan for APUS' decision making purposes.

Marcel: Coming back to this in the future in re: budget.

Nadia: Access break - 5 minutes - come back for 7:03pm and do exec reports.

Back at 7:03pm

## **9. Exec Reports Q & A**

### **Jaime Kearns: President**

Fall General Meeting; I went to CFS National General Meeting Nov 15 week, a lot of preparation for that; banking (signing authority); HR stuff; CAR (counsel of athletics and recreation) budget meeting; spoke at university affairs board; management meetings; helped Jen with newsletter; attended all exec meetings; provostial undergraduate student advisory meeting - UMLAP; reopening; sexual violence policy; COSS presentation- counsel on student services.

### **Susan Froom: VP Internal**

Execs and ED attended the CFS National general meeting, and I was re-elected for the part-time and mature group commissioner position. UofT level: serve on community liaison committee (university admin meet with city govt and neighbourhood associations, plus 3 student unions at st. george). Big plans being worked on right now, including building family housing at Bloor and Spadina, have been making sure it's not just faculty which is what it initially was planned, but also for undergrad and grad families and affordable. Right now, negotiations are happening. APUS has been pushing to have childcare space built into the apartment building. I also sit on the Faculty of Arts and Sciences Council - getting faculty to review communication around rights and responsibilities of students. There was an omission in the calendar of Arts and

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Sciences - left out student rights of appeal, so they will include next year's calendar.  
HR: turnover happening, Advocacy Coordinator - onboarding Christy. Process of hiring member Services Coordinator. We'll also be hiring a new Events and Outreach Coordinator. Linda Tsang also became an official employee as of Nov 20, not just a contractor.

### **Shanti Dhoré: VP external**

Attended all Exec meetings; provided support as needed on a tri-campus basis. Attended FGM Parts 1 and 2 and Orientation days 1 and 2. Somatic practices workshop was great. Attended UMLAP review meeting. CFS national general meeting for 3 day conference. Lobby week is coming up, encourage you all to attend.

### **Jennifer Coggon: VP Events and Outreach**

UMLAP; The Voice newsletter; managing social media posts; served on the Student Library Committee at Woodsworth; CFS general meeting. Events and outreach: Event planning - Christy, Jen, and Linda to share events duties. Trans Day of Remembrance background work, National Day Against Violence Against Women: open letter; somatics practices MCing; want to ask Nazbah to come back for next exam period; was hoping to have game night for STEM groups but it didn't work out, so look to plan something in winter. Family Care Office drawing on Zoom workshop for children. Still waiting to submit the TTC letter (5 year fare plan) was pushed again into February 2022, so not sure what's happening. Maybe they'll open community consultations again? If any apus members are interested in supporting us in giving TTC feedback on costs, let me know.

Dec 8 meeting: Collections diversity statement draft - smaller publications and moving away from mainstream corporate publications. Money set aside. Equity Diversity and Inclusion: presentations on getting input on disability library work.

Oct 20 - special session with the review committee with Karen Bower (human rights lawyer); UMLAP phone zap.

Nov 8 - UMLAP review committee released report.

### **Dianne Acūna: VP equity**

Fall General Meeting, Canadian Federation of Students, support role to Coggon, planning future events, Trans Day Of Remembrance committee, TTC riders meeting.

Nadia: Any questions for the exec committee? None. Wrap up the meeting.

## **10. Adjournment**

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Jaime: Moved  
Susan: Seconded

All in favour. Motion passes.

Adjourned at 7:50pm.