



**Association of Part-time Undergraduate Students of the University of Toronto
(APUS)**

**BOARD OF DIRECTORS
MEETING MINUTES**

**February 13, 2023
5:30pm-7:30pm**

**Location: Virtual Meeting via Zoom
Meeting #5**

APUS Board of Directors				
Board Meeting #5				
Monday February 13, 2023 5:30-7:30pm				
		PRESENT	ABSENT	REGRETS
Board of Directors - Voting Members				
Executive Members				
President	Jaime Kearns	X		
VP Equity	Dianne Acuna			X
VP Events & Outreach	Jennifer Coggon	X		
VP External	Shanti Dhoré	X		
VP Internal	Adam El-Masri			X
Board Members				
	Annie Antonenko	X		
	Susan Froom	X		
	Andrew Kesik	X		
	Richie Pyne	X		
	VACANT			
	VACANT			
	VACANT			
Non-Voting:				
Executive Director	Michelle Pettis	X		
Board Resources:				
Speaker	Nadia Kanani			
Minute Taker	Michelle Pettis			
External Attendances of Note (if applicable)				
Additional Resource-Persons:	N/A			
Invited Guests/Media/Presenters:	N/A			

I. AGENDA

1. Call to Order

Meeting called to order 5:40pm.

2. Roll Call Introductions and Access Needs

3. Land Acknowledgement

4. Approval of Agenda

MOTION Moved: Froom Seconded: Kearns

Be it resolved that the meeting agenda be adopted as presented.

MOTION TO AMEND Moved: Froom Seconded: Kearns

Motion to move original items #8 [CFS and CFS-O Fees 2023-2024] and items #9 [APUS Health & Dental Plan Fees 2023-2024] above original item #7 [Budget]

**MOTION TO AMEND CARRIES
MOTION AS AMENDED CARRIES**

5. Approval of Minutes

MOTION Moved: Kearns Seconded: Pyne

Be it resolved minutes of June 3 2022 be approved as presented.

MOTION TO AMEND Moved: Froom Seconded: Kesik

Be it resolved minutes of June 3 2022 be tabled until the next Board meeting.

**MOTION TO AMEND CARRIES
MOTION AS AMENDED CARRIES**

6. Approval of Minutes

MOTION Moved: Kearns Seconded: Dhoré

Be it resolved minutes of December 16 2022 be approved as presented.

MOTION CARRIES

7. CFS and CFS-O Fees 2023-2024

MOTION Moved: Kearns Seconded: Antonenko

Be it resolved that the Canadian Federation of Students and Canadian Federation of Students-Ontario combined membership fee for 2023-2024 be increased by 6.3% from \$4.42 to \$4.70 per session.

Kearns details per CPI increase as approved in original levy group referendum.

MOTION CARRIES

9. APUS Health & Dental Plan Fees 2023-2024

MOTION Moved: Kesik Seconded: Kearns

Whereas APUS Bylaws 3.03 (d) gives authority to the Board to increase fees annually to a maximum of 10%.

Be it resolved that APUS Dental Insurance Plan Fee be increased by 10% from \$60.24 to \$66.26 commencing September 1, 2023.

Be it resolved that APUS Health Insurance Plan Fee be increased by 10% from \$78.07 to \$85.88 commencing September 1, 2023.

MOTION TO AMEND Moved: Froom Seconded: Kearns

Motion to amend to sever Health Insurance Plan Fee from Dental Insurance Fee motion.

MOTION CARRIES

9.1

Be it resolved that APUS Dental Insurance Plan Fee be increased by 10% from \$60.24 to \$66.26 commencing September 1, 2023

Kearns details that dental industry is unregulated, enabling increase in costs to procedures. Recommends increasing to maximum 10% allowable under APUS Bylaws. Plan still remains very good, and amongst most affordable to students.

Froom: Will 10% be enough to keep current, or will it mean decrease in plan, or improvements to plan? Can Exec report back on input to changes if timeline allows?

Kearns: Still to meet with CFS on GSC proposal. Numbers still to come. Hope is no decrease to plan.

Antonenko: Recognizes timelines are tight. UofT Governance cycle and timelines to notify of increase are historically tight timeline. Little time to review renewal package. Anticipating a jump, on par with UofT increases.

Kesik: Health care crisis, and privatization impact us and the services we offer students. As Government coverage gets downloaded, we fill the gaps. The gap for students' services to fill is only getting bigger. Bigger context and bigger issue to address.

MOTION CARRIES

9.2

Be it resolved that APUS Health Insurance Plan Fee be increased by 10% from \$78.07 to \$85.88 commencing September 1, 2023.

Kearns, again not looking to reduce if don't have to. Hope to analyze percentage of students maxing out on claims. Hope the 10% gives some room to negotiate.

Froom: Looking for Exec report back on input to changes if timeline allows?

MOTION CARRIES

8. Budget

MOTION Moved: Coggon Seconded: Kearns

Be it resolved that the Board of Directors approve the Operation Budget 2022-2023 as presented.

Kearns outlines differences since last budget approval cycle. Reduction in expenses where APUS will not plan a spring banquet 2022-2023, and some trainers secured free from UofT for career/academic/financial workshops. Decrease to campaigns, where levy drive and membership campaign recommended for next year. Safety expenses still include COVID protocols. Anticipating increase in audit and audit services, quotes gone up to include CPI across all providers.

MOTION TO GO IN-CAMERA

Moved: Froom Seconded: Coggon

Motion to go in-camera, including the Executive Director.

MOTION CARRIES

MOTION TO GO OUT-OF-CAMERA

Moved: Pyne Seconded: Kearns

Motion to go out-of-camera 6:43pm.

MOTION CARRIES

Vote on original motion.

MOTION CARRIES

10. APUS Annual General Meeting

MOTION Moved: Dhoré Seconded: Kearns

Be it resolved that the Board of Directors hold its Annual General Meeting Monday March 13 6:00-8:00pm.

Be it further resolved that in accordance with Article 5.04 of the APUS Bylaws, the election of the Board of Directors for 2023-2024 be held at the Annual General Meeting on March 13, 2023.

Be it further resolved that VP Internal seek the Executive Committee for approval, in the event of any unforeseen need to change date or time; with changes and actioned to be communicated to the APUS Board of Directors.

MOTION TO AMEND Moved: Froom Seconded: Kesik

Motion to amend to read:

Be it resolved that APUS hold its Annual General Meeting Monday March 13 6:00-8:00pm.

Be it further resolved that in accordance with Article 5.04 of the APUS Bylaws, the election of the Board of Directors for 2023-2024 be held at the Annual General Meeting on March 13, 2023.

Be it further resolved that VP Internal seek the Executive Committee for approval, in the event of any unforeseen need to change date or time; with changes and actioned to be communicated to the APUS Board of Directors and membership.

MOTION TO AMEND CARRIES

MOTION AS AMENDED CARRIES

11. APUS Elections Nominations Committee

Discussion per APUS Bylaw 5.04 (c)

Decision to not strike an APUS Elections Nominations Committee. Potential conflict of interest for members running again, with not enough to form a committee.

The Speaker will be responsible for obtaining nominations of members of the Corporation to the Board and to present to the Annual General Meeting regarding such nominees.
 The ED to update Elections package with timelines suggested by the Speaker to achieve the APUS proxy process.
 Board to promote elections, including Board classtalks and Board outreach.

12. Acceptance of APUS Representation on University Committees

MOTION Moved: Kearns Seconded: Dhoré

Be it resolved that the Board of Directors recognize the following board members as the APUS official representatives per University of Toronto committees and equivalent 2022-2023.

University of Toronto Committee/Group	APUS Board Representative
Arts and Science Council	Kearns Ex-Officio
Community Liaison	Froom
Council of Athletics and Recreation	Coggon
Council on Student Services (COSS)	El-Masri
Council on Student Services (COSS) #2	Kearns
Hart House Board of Stewards	Acuna
Library Advisory	Froom
Provostial Undergraduate Student Advisory Group	Kearns Ex-Officio
Student Initiative Fund	El-Masri
Student Library	Coggon
Student Life Advisory	Antonenko
Student Life Budget	El-Masri
Woodsworth Council	Jaime Ex-Officio

MOTION TO AMEND Moved: Froom Seconded: Kearns

Motion to amend to add Andrew Kesik as APUS Board Representative on the Committee for the Allocation of Student Activity Space (CASAS).

MOTION TO AMEND CARRIES

MOTION AS AMENDED CARRIES

13. APUS Board Meeting Dates 2022-2023 - Winter Term

MOTION Moved: Dhoré Seconded: Kearns

Be it resolved that the Board of Directors accepts the chart as presented, with the proposed dates and times for the APUS Board Meetings 2022-2023 winter term.

MOTION TO AMEND Moved: Froom Seconded: Kearns

Motion to amend to strike the chart. Replace with:

Be it resolved that the Board of Directors set Board Meeting #6 as March 24, 2023.

Be it further resolved that the Board of Directors set Board Meeting #7 as April 14, 2023.

Be it further resolved that the Board of Directors set Board Meeting #8 as April 28, 2023.

Be it further resolved that the VP Internal set and announce pending Speaker availability.

MOTION TO AMEND CARRIES

MOTION AS AMENDED CARRIES

14. Executive Updates

- President, Jaime Kearns

Verbal Update

COSS Updates

COSS had changes to its committee timeline, so notice of dates didn't align with have a board discussion prior to votes. Did circulate updates over email. Summary:

UofT Sport & Rec; Kinesiology and Physical Education (KPE) Operating Plan

APUS: voted against

Result At Committee: Did not pass.

Student Life Health & Counselling Operating Plan

APUS: voted in favour

Result At Committee: Passed.

Hart House Operating Plan

APUS: voted in favour

Result At Committee: Passed.

Student Life Operating Plan

APUS: voted against

Result At Committee: Did not pass.

APUS to Chair COSS next year.

From: When is the election of candidates?

Kearns: Next meeting COSS, spring meet.

- VP Internal, Adam El-Masri

Regrets.

- VP External, Shanti Dhoré

Working with Coggon on outreach at UTSC.

Building relations with UTSU Part-time Rep on Board. Scheduling meetings.

Attended more UTSC events including Healthy Campus, BHM Kickoff, Tea Time with Principal Teddy, etc. MATSA networking and planning, including event trips.

CFS

Completed closing plenary of CFSN in January.

Representing at Ontario Lobby Week Feb.27-Mar.3

Representing at RISE Mar.17-19

APUS is looking to sponsor Black and Indigenous student attendance at RISE.

- VP Equity, Dianne Acuna

Regrets.

- VP Events & Outreach, Jennifer Coggon

Represented at Winter Orientation, UTMSU Frost Fest.

Meetings with Administrator of Bridging Pathways Program.

Much General Meeting outreach, and goal setting.

Replicate for AGM.

Outreach via classtalks and newsletter.

Library Advisory committee, students continue to see cuts to access including digital humanities and archival storage.

Event work on Black History Month, and continued Black student groups outreach on part-time student issues.

Report backs on UMLAP, with Law Union.

End of term Exam Jam very successful on Don't Invoice Our Illness. Student testimonial/survey response over 200, and next reports from Special Committee.

15. Other Business

Board Recruitment

Continue outreach. Recruit first to Board vacancies. Exec elections occur at meeting #1.

Ontario Health Coalition

Campaign against the privatization of health care. Welcoming volunteers.

Including banner painting session on the 15th. All welcome.

SCSU Black History Month programming is a spectacular and large line-up. Encouraged to go.

16. Adjournment

MOTION Moved:Antonenko Seconded: Kearns

Be it resolved that the Board of Directors meeting be adjourned at 8:26pm.

MOTION CARRIES